

<b>MDCPS Glossary of Terms</b>	
Abnormal End (AbEnd)	An abnormal termination of software, or a program crash.
Abuse and Neglect (ANE)	Abuse and Neglect case type
Acceptance Criteria	The conditions that must be met before the State Product Owner accepts the particular functionality or User Story. Acceptance criteria may be defined at a system level, a feature level, or a User Story level, but the criteria must be defined before delivery.
Acceptance, Accepted	Notice from the State to the Contractor that a Deliverable or service has satisfied the Acceptance Criteria for that Deliverable or service.
ADDIE model	A framework that lists generic processes that instructional designers and training developers use. It represents a descriptive guideline for building effective training and performance support tools in five phases. Analysis Design Development Implementation Evaluation
Adjudicatory Hearing	A hearing that is held within ninety (90) calendar days after the filing of the petition to determine whether there is legally sufficient evidence to find that the child is a delinquent child, a child in need of supervision, a neglected child or an abused child.
Administration for Children and Families (ACF)	A division of the Department of Health & Human Services. ACF promotes the economic and social well-being of families, children, individuals and communities with partnerships, funding, guidance, training and technical assistance.
Administrative Fair Hearing (AFH)	Process of the right to due process to appeal or disagree with a DFCS decision and/or action.
Administrative Office of Courts (AOC)	The Mississippi Administrative Office of Courts was established in July 1, 1993 in order to assist in the efficient administration of the nonjudicial business of the State's court system.
Adoption Agreement	This agreement is being made and entered into between the Mississippi Department of Human Services, (hereinafter "MDHS/DFCS")
Adoption and Foster Care Analysis Reporting System (AFCARS)	The Adoption and Foster Care Analysis and Reporting System (AFCARS) collects case-level information from state and tribal title IV-E agencies on all children in foster care and those who have been adopted with title IV-E agency involvement.
Adoption and Safe Families Act (ASFA)	The Adoption and Safe Families Act of 1997 [Pub. L. 105-89; 111 Stat. 2115; 42 U.S.C. § 1305 et seq.] is federal legislation which places responsibility with MDHS to establish policy and procedures designed to appropriately place children in permanent homes. This includes placing children in suitable adoptive homes approved by a licensed adoption agency or licensed social worker, in cases where restoration to the biological family is not safe, possible or appropriate.

Adoption Assistance/Subsidy (AA)	Financial assistance provided to the adoptive parents to assist in meeting the adopted child's special needs.
Adoption Placement (AP)	The time at which children begin living with their prospective adoptive parents, which often occurs before the legal finalization of the adoption.
Adoption Placement Agreement	An agreement between the pre-adoptive parent (s) and the Division of Family and Children's Services to place a child for adoption.
Adoption Specialist (AS)	Is the assigned social worker who is responsible for consulting with private and public professionals, identifying, and ensuring the provisions of targeted services necessary for the child to be adopted.
Adoption Subsidy Agreement	An agreement between the pre-adoptive parent (s) and the Division of Family and Children's Services to place a child for adoption.
Adoption Unit (AU)	that unit designed by the agency to have responsibility for adoptive placements made by and through DFCS to foster permanent connections for children whose permanent plan is adoption.
Adoption Worker (AW)	A worker is responsible for facilitating the adoption process for both the family that is adopting and the child who is being adopted.
Adoptive Home	A Resource Home that is licensed/approved by DFCS and meets licensure requirements for placement of a child. An Adoptive Home is intended to be permanent. The permanent relationship of the family and the child is formalized by the finalization of a legal adoption, with the consent of DFCS. DFCS Policy-Section D pg. 50 (Revised 9/3/15)
Adoptive Packet	All information pertaining to an adoption that is needed for the adoption to be finalized.
Adult Protective Services (APS)	Refers to remedial social, legal, health, mental health, and referral services provided for prevention, correction, or discontinuation of abuse or neglect which are necessary and appropriate under the circumstances to protect an abused or neglected vulnerable adult.
Advance Planning Document Update (APDU)	A document or record submitted annually (Annual APDU) to report project status and/or post implementation cost-savings, or, on an as-needed (As-Needed APDU) basis, to request funding approval for project continuation when significant project changes are anticipated; for incremental funding authority and project continuation when approval is being granted by phase; or to provide detailed information on project and/or budget activities as specified in § 95.610(c).
Advisory Board (AB)	Is a body that provides non-binding strategic advice to the management of a corporation, organization, or foundation.
Affordance (in system design)	The Appearance of the control should suggest to a user its functionality.

Age or Developmentally Appropriate	Is defined as activities or items that are generally accepted as suitable for children of the same chronological age or level of maturity or that are determined to be developmentally appropriate for a child based on the development of cognitive, emotional, physical and behavioral capacities that are typical for an age or age group. DFCS POLICY SECTION D-FOSTER CARE, PG 20 (REVISED 9/03/2015)-Under the Preventing Sex Trafficking and Strengthening Families Act (P.L. 113-183/H.R. 4980)
Agency File (NCANDS)	Contains data that are not reportable at the child-specific level and often gathered from agencies external to DFCS.
Agile Software Development	An umbrella term for iterative, incremental software development methodologies including Extreme Programming (XP), Scrum, Kanban, Crystal, Dynamic Systems Development Method (DSDM), Lean, and Feature-Driven Development (FDD). Agile development is an alternative to traditional phase-driven "Waterfall" development method, which emphasizes top-down project management, "big design up front," silos for architecture and design, coding, and testing, and extensive documentation. Agile methodologies share an emphasis on small teams delivering small increments of working software with great frequency while working in close collaboration with the customer and adapting to changing requirements.
Agile Sprint Planning	The process by which increments of work are planned, estimated, and committed to by the Contractor.
Alert	System reminder of an overdue Tickler.
Allegation Type	A claim against someone that sparks an investigation, such as abuse or neglect.
American Public Human Services Association (APHSA)	Nonprofit organization developing and promoting policies for the elderly and the economically disadvantaged.
Americans with Disabilities Act (ADA)	The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.
Annual Progress and Services Report (APSR)	Provide updates on a State's annual progress for the past fiscal year and planned activities for the upcoming fiscal year to satisfy federal regulations.
Anomalies	Unexpected events
Another Permanent Plan Living Arrangement (APPLA)	Also known as another planned permanent living arrangement (APPLA), a term created by the Adoption and Safe Families Act of 1997 to replace the term "long-term foster care." With OPPLA, the child welfare agency maintains care and custody of the youth and arranges a living situation in which the youth is expected to remain until adulthood. OPPLA or APPLA is a permanency option only when other options, such as

	reunification, relative placement, adoption, or legal guardianship, have been ruled out.
Application Program Interface (API)	A software intermediary that makes it possible for application programs to interact with each other and share data. An API is often an implementation of REST that exposes a specific software functionality while protecting the rest of the application.
Archiving Records	An accumulation of historical records or the physical place they are located
Area Social Work Supervisor (ASWS)	The employee within DFCS who monitors the initiation and completion of remedial actions regarding individual child safety and case practice. This person is also responsible for personnel action and supervision of assigned county social workers and their workload.
Assessing	The use of historical and current information about the family and the child to determine if the child is safe in their currently living environment. When assessing safety and risk a child welfare worker identifies risk factors and/or appropriate services to improve the family's situation.
Assessment	A written document which contains information relevant to the case situation and an appraisal of case service needs. California Manual of Policies and Procedures Division 31-002(a)(10).
Association of Administrators of Interstate Compact on Placement of Children (AAICPC)	The Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) was established in 1974 and consists of members from all 50 states, the District of Columbia and the U.S. Virgin Islands. The AAICPC has authority under ICPC to "promulgate rules and regulations to carry out more effectively the terms and provisions of this compact."
Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA)	AAICAMA is a nonprofit organization comprised of member states working with child welfare agencies, tribes, and adoptive parents to facilitate and support special needs adoption. The association provides educational and technical assistance to enhance states' capacity to achieve timely permanency and needed services for adoption assistance-eligible children.
Asynchronous JavaScript and XML (AJAX)	A method of building interactive applications for the Web that process user requests without reloading the page.
Atlantic Coast Child Welfare Implementation Center (ACCWIC)	Regional Implementation Centers that works with States and Tribes on both specific problems and broad child welfare performance issues. The ACCWIC serves Delaware, the District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia, Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee. Federally recognized Tribes under this project include the Eastern Band of Cherokee Indians in North Carolina, Miccosukee Tribe of Indians in Florida, Mississippi Band of Choctaw Indians, Poarch Band of

	Creek Indians in Alabama, Seminole Tribe in Florida, and the Catawba Indian Nation in South Carolina.
Attorney General (AG)	Enforce both state and federal laws. Because they are sworn to uphold the United States' constitution and laws as well as the state's, they often decline to defend the state in federal lawsuits.
Audio File	A file format for storing digital audio data on a computer system. The bit layout of the audio data (excluding metadata)
Audit Trail	A chronological record that reconstructs and examines the sequence of activities surrounding or leading to a specific operation, procedure or event in a security-relevant transaction from inception to final result.
Automated Fingerprint Information System (AFIS)	A biometric identification (ID) methodology that uses digital imaging technology to obtain, store, and analyze fingerprint data.
Batch	A group of jobs, data, or programs treated as a unit for computer processing
BI	Business Intelligence - the methods and technologies that gather, store, report, and analyze business data to help people make business decisions
Board Rate	See "Foster Board Rate".
Budgets and Accounting (B & A)	The fiscal entity or division with MDHS that assume all risks regarding fiscal accountability.
Business Days	Calendar Days less weekends and State holidays
Calendar Days	All days in a month including weekends and holidays.
Capture	To enter (data) into a computer for processing or storage
Caregiver	Is a licensed Resource Parent(s), with whom a child in foster care has been placed or a designated official of a child-placing agency in which a child in foster care has been placed. DFCS POLICY SECTION D-FOSTER CARE, PG 20 (REVISED 9/03/2015)- Under the Preventing Sex Trafficking and Strengthening Families Act (P.L. 113-183/H.R. 4980)
Case	Complete child welfare case records.
Case Owner	The primary and responsible worker assigned to a case. All case notifications are sent to the Case Owner.
Casey Family Programs	External funding source for facilitation of Permanency Roundtables
Catholic Charities (CC)	Catholic Charities' focus is to provide quality direct services, education, and advocacy. Services are offered regardless of faith, race, gender, or age. Catholic Charities, Inc. is funded by federal, state, and local agencies, together with donations from the Catholic Diocese of Jackson's Annual Service Appeal, individual donations, and private foundations.
Center Medicaid Service (CMS)	The Centers for Medicare & Medicaid Services (CMS), previously known as the Health Care Financing Administration (HCFA), is a federal agency within the United States

	Department of Health and Human Services (HHS) that administers the Medicare program and works in partnership with state governments to administer Medicaid, the State Children's Health Insurance Program (SCHIP), and health insurance portability standards.
Central Processing Unit (CPU)	A central processing unit (CPU) is the electronic circuitry within a computer that carries out the instructions of a computer program by performing the basic arithmetic, logical, control and input/output (I/O) operations specified by the instructions.
Certificate	An official document of accreditation
Certificate of Eligibility (COE)	The COE verifies to the lender that an individual is eligible for a VA-backed loan.
Chafee Foster Care Independence Program (CFCIP)	The John H. Chafee Foster Care Independence Program (CFCIP) offers assistance to help current and former foster care youths achieve self-sufficiency. The program is intended to serve youth who are likely to remain in foster care until age 18, youth who, after attaining 16 years of age, have left foster care for kinship guardianship or adoption, and young adults ages 18-21 who have "aged out" of the foster care system.
Change Control Board (CCB)	In software development, a Change Control Board (CCB) or Software Change Control Board (SCCB) is a committee that makes decisions regarding whether or not proposed changes to a software project should be implemented.
Chief Information Officer (CIO)	A job title commonly given to the most senior executive in an enterprise responsible for the information technology and computer systems that support enterprise goals. Generally, the CIO reports to the chief executive officer, chief operating officer or chief financial officer.
Chief Systems Information Officer (CSIO)	Is an executive job title commonly given to the person at an enterprise in charge of information technology (IT) strategy and the computer systems required to support an enterprise's objectives and goals.
Child Abuse Prevention and Treatment Act of 1974 (CAPTA)	The Child Abuse Prevention and Treatment Act (Public Law 93-247) provides federal funding to States in support of prevention, assessment, investigation, prosecution, and treatment activities and also provides grants to public agencies and nonprofit organizations for demonstration programs and projects. Additionally, CAPTA identifies the Federal role in supporting research, evaluation, technical assistance, and data collection activities; establishes the Office on Child Abuse and Neglect; and mandates the National Clearinghouse on Child Abuse and Neglect Information. CAPTA also sets forth a minimum definition of child abuse and neglect.
Child and Family Services Plan (CFSP)	(Five Year Strategic Plan) The CFSP is a strategic plan that sets forth a state's or tribe's vision and goals to strengthen its child welfare system. It outlines initiatives and activities that the state or tribe will carry out over the next 5 years to administer

	and integrate programs and services to promote the safety, permanency, and well-being of children and families.
Child and Family Services Review	The Child and Family Services Reviews (CFSRs) enable the Children's Bureau to ensure conformity with Federal child welfare requirements, to gauge the experiences of children, youth, and families receiving State child welfare services, and to assist States as they enhance their capacity to help families achieve positive outcomes.
Child and Family Services Review (CFSR)	The Children's Bureau conducts the CFSRs, which are periodic reviews of state child welfare systems. After a CFSR is completed, states develop a Program Improvement Plan (PIP) to address areas in their child welfare services that need improvement.
Child Awaiting Adoption (CAW)	a legally freed child that has been posted on a photo listing web site in an effort to identify an appropriate adoptive family by allowing other Adoption staff throughout the state to view information to help match a family to the child's need and desires.
Child Care Development Fund (CCDF)	CCDF is authorized by the Child Care and Development Block Grant Act and Section 418 of the Social Security Act. CCDF assists low-income families in obtaining childcare so they can work or attend training/education. The program also improves the quality of childcare and promotes coordination among early childhood development and afterschool programs.
Child File (NCANDS)	Contains case-level data. States submit case-level data by constructing an electronic file of child-specific records for each report of alleged child abuse and neglect that received a CPS response.
Child in Need of Supervision (CHINS)	A child who has reached his seventh birthday and is in need of treatment or rehabilitation because the child:(i) Is habitually disobedient of reasonable and lawful commands of his parent, guardian or custodian and is ungovernable; or(ii) While being required to attend school, willfully and habitually violates the rules thereof or willfully and habitually absents himself therefrom; or(iii) Runs away from home without good cause; or(iv) Has committed a delinquent act or acts. MS Code § 43-21-105
Child Protective Services (CPS)	the name of a governmental agency in many states of the United States that responds to reports of child abuse or neglect.
Child Welfare Services	Public social services directed toward protecting and promoting the welfare of children as defined by Welfare and Institutions Code Section 16501(a).
Children's Bureau (CB)	The Children's Bureau (CB) partners with federal, state, tribal and local agencies to improve the overall health and well-being of our nation's children and families. They recommend legislative and budgetary proposals, operational planning

	system objectives and initiatives, and projects and issue areas for evaluation, research, and demonstration activities. It also represents ACYF in interagency activities to initiate and implement projects affecting children and families.
Child's Own Funds	Are the monies belonging to the child that may be used by DFCS to support the child, such as SSI, insurance settlements, dedicated donations, etc..
Child-Specific Placement	A resource licensed to accommodate a specific child. For example, an expedited placement into a family member's home.
CIBER	A global IT consulting company that partners with organizations to develop technology strategies and solutions that deliver tangible business value.
Citrix	Citrix Systems, Inc. is an American multinational software company founded in 1989 that provides server, application and desktop virtualization, networking, software-as-a-service (SaaS), and cloud computing technologies.
Client	An individual determined to be an applicant for service or be the subject of an abuse/neglect investigation.
Client [computing term]	A client is a piece of computer hardware or software that accesses a service made available by a server. The server is often (but not always) on another computer system, in which case the client accesses the service by way of a network
Code of Federal Regulations (CFR)	The Code of Federal Regulations (CFR) is the codification of the general and permanent rules and regulations (sometimes called administrative law) published in the Federal Register by the executive departments and agencies of the federal government of the United States. The CFR is divided into 50 titles that represent broad areas subject to federal regulation.
Community Based Child Abuse Prevention and Treatment (CBCAP)	Community-Based Child Abuse Prevention (CBCAP) programs were established by Title II of the Child Abuse Prevention and Treatment Act Amendments of 1996 and most recently reauthorized by the CAPTA Reauthorization Act of 2010 (P.L. 111-320).
Component Object Model (COM)	Component Object Model (COM) is a binary-interface standard for software components introduced by Microsoft in 1993. It is used to enable inter-process communication and dynamic object creation in a large range of programming languages.
Comprehensive Child Assessment (CCA)	The process of identifying, gathering, and weighing information to understand the significant factors affecting the child's safety, permanency, and well-being, the parental protective capacities, and the family's ability to assure the safety of their children.
Comprehensive Child welfare System (CCWIS)	A single, large system used by all public & private child welfare workers that maintain data needed to support federal & agency data requirements
Comprehensive Family Assessment (CFA)	Comprehensive family assessment is the ongoing practice of informing decision-making by identifying, considering, and



	weighing factors that impact children, youth, and their families. Assessment occurs from the time children and families come to the attention of the child welfare system-or before-and continues to case closure.
Concrete Service	Includes referrals to community agencies and assistance with transportation, discharge plans, and financial aid
Confidentiality – State Policy	All records involving children and the contents thereof are confidential and shall not be released except as authorized by state statute, federal regulations, court direction, and DFCS policy regarding disclosure of information. An order of Limited Disclosure must be issued by a court of competent jurisdiction prior to the release of any information (MISS.COD ANN 43-21-261) – DFCS Policy Section D page 23
Confidentiality Level	The degree in which the legally required process and ethical practice of not disclosing to the public or other unauthorized persons any private or identifying information regarding children, their parents, or other family members that may be collected while providing services in the home or community, including child protection, foster care, and adoption services.
Configuration Management	A process of automating the replication of a server image from a script, using tools such as Chef, Puppet, Salt, and Ansible.
Constructive Removal	The removal of custody from the parent or relative guardian pursuant to a court order or voluntary placement agreement which permits the child to remain in a substitute care setting. ACYF-CB-PIQ-94-01 (i.e., nonphysical, paper, or legal) Preamble to the Final Rule (65 FR 4020)
Contact	Communication with someone, typically in order to give or receive specific information.
Contact (case narratives)	Tool on which you can record phone calls, visits, and other activities workers undertake with and on behalf of the client and family
Contact Information	A person's addresses, phone/fax numbers, and email addresses.
Containerization	A method of deploying software within a container. A container, in general, is an isolation implementation within a virtualized operating system. Specific implementations of containerization include Docker, LXC, Rkt, and Warden.
Content Unique Identifier	With reference to a given (possibly implicit) set of objects,
Continuance	An action by the court to move a hearing to a future date.
Continuing Education (CE)	Education provided for adults after they have left the formal education system, consisting typically of short or part-time courses.
Continuous Quality Improvement (CQI)	The development and implementation of a Continuous Quality Improvement ("CQI") process within the Mississippi Department of Human Services ("MDHS"), Division of Family and Children's Services ("DFCS") is required by both the Olivia Y

	v. Barbour Modified Settlement Agreement (the "Settlement Agreement") and the Council on Accreditation ("COA").
Contracted Business Entity	Contracted entity having users that will access only the SACWIS system.
Contrary to The Welfare (CTW)	Under section 472(a)(2) of the Act, a child's removal from the home must have been the result of a judicial determination (unless the child was removed pursuant to a voluntary placement agreement) to the effect that continuation of residence in the home would be contrary to the welfare, or that placement would be in the best interest, of the child.
Corrective Action (CA)	Identification and elimination of the causes of a problem, thus preventing their recurrence.
Correlate	To have a mutual or reciprocal relation; stand
Counsel on Accreditation (COA)	The Council on Accreditation (COA) is an international, independent, nonprofit, human service accrediting organization. Founded in 1977 by the Child Welfare League of America and Family Service America (now the Alliance for Strong Families and Communities), our mission is to partner with human service organizations worldwide to improve service delivery outcomes by developing, applying, and promoting accreditation standards.
County (Co.)	A county, abbreviated Cnty. (US) or Co. (UK and Ireland), is a geographical region of a country used for administrative or other purposes, in certain modern nations.
County Conference (CC)	A system of individualized plans and biannual review for children in custody that DFCS is required to administer in pursuant to MISS. CODE ANN §43-15-13(3).
County of Responsibility (COR)	The county where the family resides when the case is opened, and the Youth Court maintains jurisdiction if it is a protection case.
County of Service (COS)	the county where a family who has an on-going Protection case resides.
Court Appointed Special Advocate (CASA)	A national association in the United States that supports and promotes court-appointed advocates for abused or neglected children in order to provide children with a safe and healthy environment in permanent homes
Cross-Reporting	The process by which child welfare agencies and law enforcement agencies are required to notify each other when a report of child abuse, neglect, or exploitation is received.
Crystal Reports	Crystal Reports is a business intelligence application, currently marketed to small businesses by SAP SE. It is used to design and generate reports from a wide range of data sources.
Current Application Features	Current features in production use
Custody Episode	Child-custody legal action...
CWS-NS General Provisions	CWS-NS General Provisions refers to the CWS-NS General Provisions - Information Technology document.

Dashboard	A user interface or Web page that gives a current summary, usually in graphic, easy-to-read form, of key information relating to progress and performance, especially of a business or website
Data Warehouse	A large, centralized collection of digital data gathered from various units within an organization:
Database (DB)	A database is an organized collection of data.[1] It is the collection of schemas, tables, queries, reports, views and other objects.
Database Administrator (DBA)	A database administrator (DBA) is an IT professional who ensures that the software used to manage a database is properly maintained to allow rapid access when needed.
DCOM	Distributed Component Object Module Distributed Component Object Model (DCOM) is a proprietary Microsoft technology for communication among software components distributed across networked computers. DCOM, which originally was called "Network OLE", extends Microsoft's COM, and provides the communication substrate under Microsoft's COM+ application server infrastructure.
Deficiencies	A failure of a Deliverable or service, or an omission, defect, error, or inadequacy in a Deliverable or service, causing it not to conform to applicable specifications.
Definition of Done	The Acceptance Criteria by which a unit of work (e.g. User Story, release) is assessed to determine completeness and ensure quality standards are applied prior to acceptance.
Department of Aging and Adult Services (DAAS)	Division within the Department of Human Services that coordinates and advocates for and ensures the provision of services to all older Mississippians.
Department of Early Childhood Development (DECCD)	DECCD administers the federal Child Care and Development Fund (CCDF), which provides subsidized childcare to income-eligible Mississippi parents. This is primarily accomplished through the issuance of childcare certificates which parents can take to their provider of choice.
Department of Finance and Administration (DFA)	The Mississippi Department of Finance and Administration is the primary agency responsible for State government financial and administrative operations including employee payroll, vendor payments, employee insurance, construction, maintenance, and protection of State buildings in the Capitol Complex, financial information management systems, management of the State's vehicle fleet, and numerous other related activities. DFA is composed of fourteen (14) offices
Design Spike	A design approach whose purpose is to provide the answer or solution that previously could not be estimated until the development team conducted actual work to resolve a design problem.
Design, Development and Implementation Vendor (DDI)	Design, Development and Implementation phases of the ADDIE Model.

Developments	Materials, including but not limited to, designs, drawings, technical data or design documents, reports, memoranda, studies, plans, formulas, compositions, processes, specifications, notes, statements, artwork, techniques, Software (including data and related documentation), exhibits, and any other documents or materials that are: (i) made, conceived of, or developed, in whole or in part, by the Contractor or its subcontractors in its performance of services; or (ii) modifications made by or on behalf of the Contractor to Contractor Technology (but not Contractor Technology itself)
Differential Response	An approach that allows child protective services to respond differently to accepted reports of child abuse and neglect. Differential Response services are provided by community-based organizations and can either be provided to the family in lieu of Child Welfare Services (Path 1) or as a supplement to Child Welfare Services (Path 2). A Path 1, Differential Response is chosen when allegations do not meet statutory definitions of abuse or neglect, and the family is given an opportunity to embrace community services. A Path 2 Differential Response is chosen when reports meet statutory definitions of abuse or neglect, and assessments indicate that with targeted services a family is likely to make needed improvements to improve child safety.
Diligent Search	Steady, earnest and persistent effort of Worker to locate a parent or perspective parent whose identification or location is unknown.
Direct Access Storage Device (DASD)	a secondary storage device in which "each physical record has a discrete location and a unique address." IBM developed DASDs for use with mainframe computers and some minicomputers.
Direct Services	The details of the services that display on the Service tab as required in the policy for what constitutes a Family Service Plan the FSP must contain at least one Direct Service before it can be approved.
Disaster Recovery Plan (DRP)	Is a documented process or set of procedures to recover and protect a business IT infrastructure in the event of a disaster.
Disposition	The resolution or outcome of a child abuse investigation. In child welfare, there are three identified outcomes: substantiated, inconclusive or unfounded.
Division of Family and Children's Services (DFCS)	A separate entity of the Department of Human Services that protects vulnerable children and adults from abuse, neglect & exploitation; support family preservation and community living; and prevents family violence and disruption.
Division of Field Operations (DFO)	The Division of Field Operations (DFO) is a division within the department of human services that is responsible for programs which ensure nutrition and other basic needs are met for low and medium-income individuals and families in Mississippi.

	DFO assists with childcare costs for low income parents who are working or in job training.
Document Unique Identifier	Provide a means of identifying a given product
Documentation	Both external to the Product and internal to the Product materials for both the process and Product and includes printed materials (e.g., quick start cards, manuals and books), computer-readable text (e.g., plain text files, hyperlinked help systems and web pages), audio and video (e.g., computer-based video files, video tapes and telephone-based question and answer service) and built-in documentation (e.g., built-in manuals and source code comments).
Durable Legal Custody	The legal status created by a court order which gives the durable legal custodian the responsibilities of physical possession of the child and the duty to provide him with care, nurture, welfare, food, shelter, education and reasonable medical care. No further review by the court is necessary.
Early Periodic Screening, Diagnosis, and Treatment (ESPT)	The child health component of Medicaid. It's required in every state and is designed to improve the health of low-income children, by financing appropriate and necessary pediatric services.
Economic assistance (EA)	Assistance through the department of human services, which include, but not limited to the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Low Income Energy Assistance Program, and the Weatherization Assistance Program.
Effective Capacity	The number of placements a Resource may wish to accept based upon current circumstances. For example, a Resource may have a Licensed Capacity of 3 children. However, since they are currently caring for twins, they feel they cannot accept a third placement, so their Effective Capacity is 2. Must be equal to or less than Licensed Capacity.
Electronic Benefit Transfer (EBT)	The Mississippi EBT Card is a "debit" card that SNAP recipients use to redeem their benefits.
Electronic Payment Processing Information Control (EPPIC)	End-to-end web-based system that is flexible, functional and scalable designed by Xerox specifically for the needs of government agencies to deliver electronic benefit (EBT) services and also integrate retailers and financial institutions to ensure easy benefit access.
Eligibility Permanency Order Needed (ELPERMORD)	A judicial determination must be obtained that states reasonable efforts were made to finalize the permanency plan while the child is in foster care.
Eligibility Worker (EW)	This is the worker that determines eligibility for IV-E Eligibility and same name for the worker that determines eligibility for IV-A for TANF.

Encryption	to put (computer data) into a coded form
Enterprise Service Bus (ESB)	A software architecture model used for designing and implementing communication between mutually interacting software ...
Entry Date (Intake)	The date-time that the user started entering the Intake Report.
ETV	Education Training Voucher ETVs are grants, funded by the federal government and administered by the states, awarded to eligible current and former foster youth to help pay for college, career school, or training.
Evaluation Monitoring Case Review Document (EMCRD)	The document used to capture data from an Evaluation Monitoring Case Review.
Evaluation Monitoring Unit (EMU)	Major functions involve monitoring through case reviews and organized feedback on multiple levels.
EXE	An executable file, a program or application
Expungement	To efface; wipe out or destroy
Extended Binary Coded Decimal Interchange Code (EBCDIC)	An eight-bit character encoding used mainly on IBM mainframe and IBM midrange computer operating systems. EBCDIC descended from the code used with punched cards and the corresponding six bit binary-coded decimal code used with most of IBM's computer peripherals of the late 1950s and early 1960s.
Extensible Markup Language (XML)	A markup language that defines a set of rules for encoding documents in a format which is both human-readable and machine-readable.
Extract, Transform and Load (ETL)	A process in database usage and especially in data warehousing that: Extracts data from homogeneous or heterogeneous data sources; Transforms the data for storing it in the proper format or structure for the purposes of querying and analysis; and Loads it into the final target
Facebook	An online social networking service where users can create a user profile, add other users as "friends", exchange messages, post status updates and photos, share videos and receive notifications when others update their profiles. (Headquarters: Menlo Park, California)
Fallout colors	is a mod that aims to increase the quality of the visuals
Family Preservation Services (FPS)	Family preservation services are short-term, family-focused services designed to assist families in crisis by improving parenting and family functioning while keeping children safe. These services build upon the conviction that many children can be safely protected and treated within their own homes when parents are provided with services and support that empower them to change their lives.

Family Service Plan (FSP)	The case plan for each child is developed within 30 calendar days from the date of removal from the home. Within 30 calendar days of a child's entrance into foster care, the DFCS caseworker shall convene a family team to develop service plans and visitation plans for both the child and the parents with the participation of all team meeting participants. The family service plan is developed and submitted to the supervisor within 30 calendar days of the custody date, unless the court determines otherwise.
Family Team Meeting (FTM)	Is a planned, structured, facilitated decision making process to which members of the family both formal/informal, are invited along with required DFCS staff and any other support system identified by the family and DFCS.
Fast Dump Restore (FDR)	FDR protects critical e-business and conventional business application data. The FDR® (Fast Dump Restore) Suite for z/OS provides Business Data Protection, Business Continuance and Business Resiliency in a single software offering composed of a basic data mover (FDR) and optional features, e.g., incremental backup (ABR), application backup (APL), archive/hierarchical storage management (ABR), Disaster Recovery (DRP) and disk volume space management (CPK).
Fatality	"A child who has died as a result of alleged abuse or neglect"
Federal Financial Participation (FFP)	Federal Financial Participation (FFP) is a Title XIX (Medicaid) program that allows states to receive partial reimbursement for activities that meet FFP objectives.
Fictive Kin	Important people to child who are not blood relatives, such as neighbors, friends, teachers, etc.
Flag (the system will flag a case for...)	A way to make something easier to find.
Foster Board Rates	The foster board rate is based on the age, Supplemental Security Income (SSI) status, non-SSI disability status or special needs of the child. The total includes amounts for board, replacement clothing, and child's personal allowance as well as personal items.
Foster Care (FC)	A system in which a minor has been placed into a ward, group home, or private home of a state-certified caregiver referred to as a "foster parent". The state via the family court and child protection agency stand in loco parentis to the minor, making all legal decisions while the foster parent is responsible for the day-to-day care of the minor.
Foster Care Reviewer (FCR)	A review of foster care cases to help ensure safe and timely permanency for children and that quality services are provided to families involved in the State foster care system. The purpose of these reviews is to expedite the goal of moving children out of foster care and into homes intended to be permanent.

Foster Information in Disaster Situations (FINDS)	Foster Information in Disaster Situations - A portal where Placement Providers may enter emergency relocation and family safety information in case of disaster.
Free for Adoption	Status of a child in custody having all of his/her parents with TPR.
Freeze (investigation) (contact)	A way to make something unable to be changed.
General Ledger (GL)	A complete record of financial transactions over the life of a company.
Genogram	A graphical representation of a person's family relationship and medical history
Geographic information system (GIS)	A GIS is a computer system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.
Gigabyte (GB)	a multiple of the unit byte for digital information. The prefix giga means 10 <sup>9</sup> in the International System of Units (SI), therefore one gigabyte is 1000000000bytes.
Graphical User Interface (GUI)	In computer science, a graphical user interface or GUI, pronounced ("gooey") is a type of interface that allows users to interact with electronic devices through graphical icons and visual indicators such as secondary notation, as opposed to text-based interfaces, typed command labels or text navigation.
Guardian Ad Litem (GAL)	A person the court appoints to investigate what solutions would be in the "best interests of a child."
Guided Resource Initiatives Targeting Special Kids (GRITS)	A project to enhance recruitment of homes for children with special needs.
Hand Write Check	Checks are not physically written via the system however the system will record the checks written manually. The process is to record invoices into the system and to request a check be generated (manually) to pay vendors. The recording of an invoice from a previously encumbered purchase order will relieve the encumbered funds and record the actual expense.
Head of Household	The sole person in charge around the house and the person responsible for the home and those who live in it.
HEAT	Helpdesk Expert Automation Tool. Tracking system to track MACWIS system request and issues-HELP Desk software
Help Desk (HD)	A help desk is a resource intended to provide the customer or end user with information and support related to a company's or institution's products and services.
Hold	A status given to a licensed Resource that prevents the Resource from receiving new placements.
Household member	A person living in the household at the time of custody, investigation or case opening.
Identification (ID)	The action or process of identifying someone or something or the fact of being identified.



Identity and Access Management (IdAM)	Identity management is an administrative area that recognizes individuals within a system and controls the access to resources by these individuals. The identity management places restrictions on certain individuals, thus barring them from accessing certain resource areas, and it removes restrictions to individuals that are authorized to use the full capacity of resources in a system.
Image	Data representing a two-dimensional scene. A digital image is composed of pixels arranged in a rectangular array with a certain height and width.
image compression	Is minimizing the size in bytes of a graphics file without degrading the quality of the image to an unacceptable level
Impediment	Anything that keeps the team from getting work done and that slows velocity.
Implementation Advanced Planning Document (IAPD)	Describes more fully the technical development of the various applications and their interfaces within the department's IT architecture; discuss exploration and evaluation of alternative IT solutions to address DDS's needs; and provide extensive cost benefit analysis of the selected IT solution.
Import	To bring (documents, data, etc.) into one software program from another.
Independent Living (IL)	Independent living refers to achieving the ability to live in the home of one's choice in the community with some level of support that may or may not be reduced over time. It refers to learning skills that enable one to participate in activities of choice in one's community, to manage one's affairs, to have relationships and may include maintaining employment
Independent Living Placement	A placement in an apartment or rooming house with supervision from a licensed placement agency. DFCS Policy-Section D Foster Care (REVISED 9/3/15)
Independent Living Plan (ILP)	A plan of action that assists youth who are transitioning from an out-of-home care placement in receiving services necessary to become independent. Programs provide youth with services such as stable, safe living accommodations, basic life-skill and interpersonal skill-building techniques, educational opportunities, assistance in job preparation and attainment, trauma-informed mental health care, and physical health care.
Independent Verification and Validation (IV & V)	Independent verification and validation (IV&V) involve V&V done by a third-party organization not involved in the development of the product. Thus, the product, such as a software, gets examined by third party. The main check performed is whether user requirements are met alongside ensuring that the product is structurally sound and built to the required specifications.
Index	A value that identifies and is used to locate a particular element within a data array or table.

Indian Child Welfare Act (ICWA)	The Indian Child Welfare Act (ICWA) is a federal law that seeks to keep American Indian children with American Indian families.
Individuals with Disabilities Education Act (IDEA)	A law ensuring services to children with disabilities throughout the nation. IDEA governs how states and public agencies provide early intervention, special education and related services to more than 6.5 million eligible infants, toddlers, children and youth with disabilities.
Information and Referral (I & R)	Information or a referral to community resources as a result of a request from due to the lack of resources or some sort of family dysfunction, families without the existence of a report of maltreatment. These services are provided in an effort to prevent abuse, neglect or family disruption. They are documented in the system by MCI as an intake type.
Information Technology (IT)	The application of computers and telecommunications equipment to store, retrieve, transmit and manipulate data,[1] often in the context of a business or other enterprise
Instagram	An online mobile photo-sharing, video-sharing and social networking service that enables its users to take pictures and videos and share them on a variety of social networking platforms, such as Facebook & Twitter. [acquired by Facebook April 2012]
Intake	Refer to DFCS Policy – Section B Intake & Assessment. A report made by telephone to the Mississippi Centralized Intake (MCI) DFCS’s 24 hours statewide Child Abuse Hotline. The report is made by any person who has reason to suspect the abuse and/or neglect of a child.
Intake module	Refers to the Intake and Investigations functionality.
Intake Report	A tool to use to gather information from a reporter for various intake types.
Intake worker	A child welfare worker who receives, records, screens and assesses reports to determine whether a reported incident of abuse, neglect, or exploitation requires a response and what type.
Integrated	Organized or structured so that constituent unit’s function cooperatively.
Integrated development environment (IDE)	A system for supporting the process of writing software. Such a system may include a syntax-directed editor, graphical tools for program entry, and integrated support for compiling and running the program and relating compilation errors back to the source.
Integration Test	The phase in software testing in which individual software modules are combined and tested as a group.
Internal User	State employee or contractor that is working inside of the firewall.

Interoperability	The seamless implementation and integration of the various components of each module and across all modules that together form the CWS-NS.
Interstate Compact Agreement for Medical Assistance (ICAMA)	The Interstate Compact on Adoption and Medical Assistance (ICAMA) helps states ensure that adoption assistance eligible children receive benefits and services, wherever they live. The ICAMA provides a legally binding uniform administrative framework that eliminates the need for a new eligibility determination when a child eligible for adoption assistance is placed in or moves to a new state.
Interstate Compact on the Placement of Children (ICPC)	The Interstate Compact on the Placement of Children (ICPC) establishes uniform legal and administrative procedures governing the interstate placement of children and is statutory law in all 52 member jurisdictions and a binding contract between member jurisdictions.
Investigation	DFCS Section B Page 27 – An investigation is considered “initiated” when face to face contact or attempted face to face contact is made with the alleged victim (s) and should occur within the timeframes required by the level of the report.
Investigation Report	All information that is collected during an investigation.
Investigator	A licensing worker with peace officer status who investigates the most serious complaint allegations made against a licensee or foster parent, and a county worker who investigates complaints against a foster parent.
Invoke	To put into use.
IP Address	A code that identifies a computer network or a particular computer or other device on a network, consisting of four numbers separated by periods.
ISP	Individual Service Plan
Job Control Log (JCL)	Is a language for describing jobs (units of work). Jobs in return break down into job steps. All the statements required to run a particular program constitute a job step. Jobs are background (sometimes called batch) units of work that run without requiring user interaction.
Joint application design (JAD)	A process used in the prototyping life cycle area of the Dynamic Systems Development Method (DSDM) to collect business requirements while developing new information systems for a company.
Joyful	In the context of user interface (UI), a joyful UI is a natural user interface that feels intuitive to use and focuses on the joy of doing versus accomplishment and task completion.
Key Staff	Contractor staff positions designated by the State in the Statement of Work that are essential to the Project.

Kinship Care	The care given to a child when s/he is placed with an individual who is at least 21 years of age and either: a relative of the foster child by blood, marriage, or adoption; an individual, identified by a relative of the foster child by blood, marriage, or adoption, in a sworn affidavit, to have close personal or emotional ties with the foster child or child's family which predated the child's placement with the individual.
Law Enforcement (LE)	Any system by which some members of society act in an organized manner to enforce the law by discovering, deterring, rehabilitating, or punishing people who violate the rules and norms governing that society.
Legacy System	An old method, technology, computer system, or application program, of, relating to, or being a previous or outdated computer system. In this contract the Legacy System refers to the Child Welfare Services/Case Management System (CWS/CMS).
Legal Clearance	Attorney General's decision stating that a child is free for adoption.
Legal Consent	Attorney General's decision to allow a family to adopt a child.
Legal Risk Adoption	An adoption placement that is entered into between DFCS and the adoptive parent(s) when one of the biological parent's rights have not yet been terminated.
Legally Clear	MDHS has cleared and consented for the child to be adopted after the parents' rights have been terminated.
Legally Free	The child's parents' rights have been terminated and the child is free to be adopted.
Level of Care	The degree to which care or service is provided.
License	Credentials that legally authorize an entity to provide service.
Licensed Capacity	The number of Placements a Resource may accept, by category, as stated in the Resource's license.
Life Book	Journal or record of the child's life created upon entering into foster care that is updated to the point child leaves custody. Once child leaves custody, this book is given to the child.
Lightweight Directory Access Protocol (LDAP)	A protocol for accessing on-line directory services.
Liquid Crystal Display (LCD)	A flat-panel display or other electronic visual display that uses the light-modulating properties of liquid crystals. Liquid crystals do not emit light directly.[1]
Location, Current	The physical place where the person is at the time of the Intake Report.
Locked (System Entity)	A technical term used when the system does not allow entry after an action is completed.
Log Management System (LMS)	The collective processes and policies used to administer and facilitate the generation, transmission, analysis, storage, archiving and ultimate disposal of large volumes of log data created within in information system.

Lossless and Lossy methods	Lossless - A term describing a data compression algorithm which retains all the information in the data, allowing it to be recovered perfectly by decompression. Lossy - A term describing a data compression algorithm which actually reduces the amount of information in the data, rather than just the number of bits used to represent that information. The lost information is usually removed because it is subjectively less important to the quality of the data (usually an image or sound) or because it can be recovered reasonably by interpolation from the remaining data.
MACWEB	MACWIS Web site
MAGIC	MAGIC is Mississippi State Government's Enterprise Resource Planning (ERP) solution. MAGIC is the statewide accounting and procurement system of record, encompassing Finance (accounting, budgeting, grants management), Logistics (procurement, fleet management, inventory management), and Data Warehouse functionality.
Maltreatment in Care (MIC)	Process is addressing the maltreatment of children in foster care who reside in resource homes or group care facilities. The results of these reviews are used to guide further improvements to assure the safety, permanency, and well-being of children while in DFCS custody.
Manage (IE manage an investigation report)	To handle or be responsible for action.
Management Information System (MIS)	A computerized database of financial information organized and programmed in such a way that it produces regular reports on operations for every level of management in a company.
Mandated Reporter (MR)	One who is required by law to report reasonable suspicions of abuse.
Master Client Interface File (MCIF)	The MACWIS file that interface with Social Security Administration for the purpose of validating the Social Security Number of all payees.
Master Client Tracking System (MCTS)	The system that establishes the e-payment account prior to the issuance of a debit card.
Medicaid Rate	The amount that DFCS pays to a vendor which accepts Medicaid for a given service.
Memorandums of Understanding (MOU)	A memorandum of understanding (MoU) describes a bilateral or multilateral agreement between two or more parties. It expresses a convergence of will between the parties, indicating an intended common line of action.
Meta-data	information that is held as a description of stored data
METSS	Mississippi Enforcement and Tracking of Support System (Child Support system)
Miscellaneous sources of income	Income that is not a normal (SSI, SSA, IV-E, etc.) funding source.
Mississippi (MS)	A state located in the Southern United States. The state overall has a population of around 3 million people. Mississippi is the

	32nd most extensive and the 32nd most populous of the 50 United States.
Mississippi Application Verification Eligibility Reporting and Information Control System (MAVERICS)	An eligibility system used within the Division of Field Operations, formerly known as economic assistance
Mississippi Automated Child Welfare Information System (MACWIS)	MACWIS is the statewide, case management data system utilized to manage and track an average of 3,500 children in foster care and over 5,500 children that have been in custody at some point in the current fiscal year, pursuant to Title IV-E and Title IV-B of the Social Security Act of 1935, as amended.
Mississippi Automated Reporting System (MARS)	This should be Mississippi Automated Resource Information System (MARIS) Serve as the legislative mechanism within Mississippi state government to provide for the systematic arrangement, availability, and use of digital natural and cultural resource information; encourage compatibility of Geographic Information Systems (GIS) and data distribution within state government.
Mississippi Central Intake (MCI)	A call center that provide 24/7 service to receive and handle reports of all allegations of child and vulnerable adult abuse/neglect throughout the state.
Mississippi Department of Information Technology Services (ITS)	The Mississippi Department of Information Technology Services (ITS) provides statewide leadership and services that facilitate cost-effective information processing and telecommunication solutions for agencies and institutions.
Mississippi Enterprise Learning Management System (MELMS)	The Mississippi Enterprise Learning Management System (MELMS) is a comprehensive web-based learning management system designed by the State of Mississippi to provide expanded learning opportunities offered by state agencies.
Mississippi Medicaid Information System (MMIS)	The MMIS is an integrated group of procedures and computer processing operations (subsystems) developed at the general design level to meet principal objectives.
Mississippi Settlement Agreement (MSA)	Olivia Y. was filed in March 2004 in the United States District Court for the Southern District of Mississippi, Jackson, Division, against the Governor of Mississippi, the Executive Director of the Department of Human Services, and the Director of the MDHS, Division of Family and Children’s Services, all in their official capacities. This case alleged that Mississippi’s foster care system was failing to adequately protect children in its custody and provide necessary services in violation of their federal constitutional rights. This lawsuit sought only court-ordered changes in the system; money damages were never at issue.
Mississippi Youth Court Information Data System (MYCIDS)	A system for the real time management of the activities of the MS Youth Court System. It is a web-based application that provides support for the intake of youths into the court system, scheduling of youth cases, management of court dockets, tracking of custody situations, necessary document generation

	and also provides a base data set for statistical reporting purposes.
Modified Settlement Agreement (MSA)	Is to set forth and maintain the child welfare infrastructure, standards, and outcomes that Defendants must meet within specified timeframes statewide.
Module	The packaged collection of software created pursuant to this Contract in order to fulfill the scope of work.
MS Department of Human Services (MDHS)	The MS Department of Human Services provides services to people in need by optimizing all available resources to sustain the family unit, and to encourage traditional family values, thereby promoting self-sufficiency and personal responsibility for all Mississippians. The agency consists of 5 divisions.
MSSIS	Old Legacy system (Mississippi Social Service Information System)
Multiethnic Placement Act (MEPA)	The Multiethnic Placement Act, also known as MEPA (Pub. L. 103-82, Enacted October 20, 1994) was passed as a part of the Improving America's Schools Act as part of federal efforts to reduce delays in the permanent placement of children in out of home care.
Multi-Function Device (MFD)	A product or device that has multiple functions.
Multiple Virtual Storage (MVS)	The most commonly used operating system on the System/370 and System/390 IBM mainframe computers. It was developed by IBM, but is unrelated to IBM's other mainframe operating systems, e.g., VSE, VM, TPF.
Myspace	A social networking website offering an interactive, user-submitted network of friends, personal profiles, blogs, groups, photos, music, and videos. (headquarters: Beverly Hills, California)
Naming Convention	The type of file system path used in Microsoft Windows networking to completely specify a directory on a file server
Narrative	Case documentation of an account of events describing interviews and contact made with people on Investigation, Home Study, Resource Case or Service.
Narrative Type	Another name for contact type within a narrative (such as alleged victim, collateral contact, Parent/Caretaker, etc.) that identifies the person seen.
National Advisory Committee (NAC)	Consists of distinguished representatives from academia, government agencies and public policy, guides program policy, reviews scholar applications, participates in annual meetings and assists in monitoring site performance.
National Child Abuse Neglect Data System (NCANDS)	The National Child Abuse and Neglect Data System (NCANDS) is a voluntary data collection system that gathers information from all 50 states, the District of Columbia, and Puerto Rico about reports of child abuse and neglect. The data are used to examine trends in child abuse and neglect across the country,

	and key findings are published in our Child Welfare Outcomes Reports to Congress and annual Child Maltreatment reports
National Crime Information Center (NCIC)	An electronic clearinghouse of crime data that can be tapped into by virtually every criminal justice agency nationwide, 24 hours a day, 365 days a year. The NCIC database currently consists of 21 files.
National Data Analysis System (NDAS)	The Nation's first comprehensive and interactive child welfare database. free online service provided by CWLA and 30 sponsoring State agencies (listed on the data-base) is the only place where practitioners can find child welfare data from all 50 States and the District of Columbia in multiple subject areas presented in a user-friendly format.
National Institute of Standards and Technology (NIST)	A measurement standards laboratory, also known as a National Metrological Institute (NMI), which is a non-regulatory agency of the United States Department of Commerce.
National Resource Center (NRC)	Provide training and technical assistance in specific focus areas with the goal of helping agencies, managers, family and juvenile courts, and other child welfare professionals better serve children and families.
National Youth in Transition Database (NYTD)	The National Youth in Transition Database (NYTD) collects information on youth in foster care, including sex, race, ethnicity, date of birth, and foster care status. It also collects information about the outcomes of those youth who have aged out of foster care.
Navigate	To move or progress through in a logical sequence:
Near Fatality	A child who, as certified by a physician, is in serious or critical condition as a result of an act of alleged abuse or neglect.
Network Data Management Protocol (NDMP)	A protocol invented by the NetApp and PDC, acquired by Legato and now EMC companies, meant to transport data between network attached storage (NAS) devices and backup devices.
Non-Child-Specific Placement	A resource that is licensed, in general, as opposed to one licensed to accommodate a specific child.
Notify	To give written or verbal notice.
Office of Systems Integration (OSI)	The State entity which contracts with the CWS-NS Services Contractor on behalf of the State.
Open Source Software	Software where source code is made available with a license in which the copyright holder provides the rights to study, change, and distribute the software to anyone and for any purpose
Operating System (OS)	The collection of software that directs a computer's operations, controlling and scheduling the execution of other programs, and managing storage, input/output, and communication resources.
Organization (ORGN)	An organized body of people with a particular purpose, especially a business, society, association, etc.



Organizational Culture Inventory (OCI)	The most widely used and thoroughly researched tool for measuring organizational culture in the world.
Overwriting	To record on a storage medium, such as a magnetic disk, thus destroying what was originally recorded there
Panning	To move (a film camera) or (of a film camera) to be moved so as to follow a moving object or obtain a panoramic effect
Participant	A person having a role in an Intake, Investigation, and/or Case
Parties or Party	Refers to the contracting entities, Contractor and OSI, collectively and in the singular.
Pattern Library	A collection of user interface design patterns.
Performance Improvement Plan (PIP)	The plan that States are required to submit to the Federal Government if found out of conformity on any of the seven outcomes or seven systemic factors subject to review in the Federal Child and Family Services Reviews.
Performance Standards	The standards relating to the operation of an individual Module and/or the System as a whole as described in the Contract.
Periodic Administrative Review (PAD)	Review instrument for the Foster Care Review Unit that is automated in MACWIS which allows findings from the review to be stored directly in the electronic case file and enhances the county's and region's ability to follow up on case review findings. Reviewer are able to document the comments made during the county conference and to assist in making findings on the mandated determinations of compliance with case planning, conduciveness/appropriateness/ restrictiveness of the child's placement, progress toward alleviating the causes that led to custody, and continuing need for custody as well as appropriateness of the child's permanent plan.
Periscope	A live video streaming app for iOS and Android. [acquired January 2015 by Twitter]
Permanency Planning Unit (PPU)	A unit within the agency that focus primarily on the process through which planned and systematic efforts are made to ensure that children and youth are in safe and nurturing relationships expected to last a lifetime. Permanency planning involves time-limited, goal-oriented activities to maintain children within their families of origin, including kin, or to place them with other permanent families through adoption or guardianship.
Permanency Roundtable	Permanency Roundtables (PRT) are internal agency staffed meetings held to determine if permanency can be accelerated for children/sibling groups in foster care for more than three years.
Perpetrator	A person who is believed to commit an act of child abuse.
Person Identifier (PID)	A subset of personally identifiable information (PII) data elements that identify a unique individual and can permit another person to "assume" that individual's identity without their knowledge or consent.

Personal Identification Numbers (PINs)	A numeric password used to authenticate a user to a system.
Person-data relationship	Identifies the person and relationship to data in an intake, investigation or case.
Physical Removal	the physical act of a child being taken from his or her normal place of residence, by court order or a voluntary placement agreement and placed in a substitute care setting. ACYF-CB-PIQ-94-01
Place Pay	Place Pay record - a record created from the placement resource, dates of placement and board rate for child.
Placement	Physical location/address of a foster child
Placement Resource	An entity where a child may be placed for foster care or adoption.
Planning Advanced Planning Document (PAPD)	Describes in high level terms the desired integrated application environment planned.
Primary Vendor	In a Hierarchal relationship of vendors, the higher level or managing vendor.
Private Agency	A non-family entity providing placement services, including Umbrella Agencies and Facilities. This could include publicly owned facilities.
Product (or Program Product)	The packaged collection of software created pursuant to this Contract in order to fulfill the scope of work.
Product Backlog	A prioritized and estimated list of all outstanding product/project requirements, features, defects and other work items.
Product Owner	An empowered individual who will interface with the client's stakeholders, synthesize feedback, and make decisions on the product's priorities and scope.
Product Roadmap	The high-level initiatives and the planned steps that communicate direction and progress to internal teams and external stakeholders.
Professional Development Unit (PDU)	Is to provide quality training to enhance the knowledge, skills and abilities of DFCS staff and to prepare staff to assume their responsibilities.
Professional Mandated Reporter (PMR)	are those required by law to report suspicion of abuse or neglect. Professional Mandated Reporters include, but are not limited to, any attorney, physician, dentist, intern, resident, nurse, psychologist, social Worker, family protection Worker, family protection specialist, child caregiver, minister, law enforcement officer, public or private school employee or any other professional, who becomes aware of information leading them to believe abuse or neglect to a child has occurred.
Project	The planned undertaking regarding the entire subject matter, the terms of the Contract, and the activities of the parties related to the Child Welfare Services New System

Project Director	The individual chosen by OSI to manage the Project and given the responsibilities of the day-to-day management for the Project.
Protective Service Alert	A state or national alert that broadcasts the need to locate a child or family.
Protective Service Alert (PSA)	The product owner describes how people will use the final product, communicates customer needs, and helps the team develop the right product. His or her expertise also helps combat scope creep.
Provider	Any person, family or organization that provides placement or other services to DFCS and /or their clients.
Proxy	A user designated and authorized to act on behalf of another user when that user is out of the office (sick or vacation.)
Psychiatric Residential Therapeutic Facility (PRTF)	Facility that serves young people who suffer from severe emotional and/or behavioral problems who cannot be successfully treated through outpatient counseling, group home placement, or other non-secure community interventions.
Purchase Order (PO)	A commercial document and first official offer issued by a buyer to a seller, indicating types, quantities, and agreed prices for products or services.
Purging	To rid, clear, or free
Quality Assurance (QA)	The maintenance of a desired level of quality in a service or product, especially by means of attention to every stage of the process of delivery or production.
Quality Management Plan (QMP)	Quality management planning determines quality policies and procedures relevant to the project for both project deliverables and project processes, defines who is responsible for what, and documents compliance.
Random Access Memory (RAM)	Random-access memory is a form of computer data storage. A random-access memory device allows data items to be accessed in almost the same amount of time irrespective of the physical location of data inside the memory.
Rate	The amount DFCS will pay to a vendor for a given service.
Rate Structure	The taxonomy of Rates within the SACWIS system.
Reasonable and prudent parent standard	Is the standard characterized by careful and sensible parental decisions that maintain the health, safety, and best interest of a child while at the same time encouraging the emotional and developmental growth of the child, that a caregiver shall use when determining whether to allow a child in foster care under the responsibility of the State to participate in extracurricular, enrichment, cultural and social activities? DFCS POLICY SECTION D PG 20 (REVISED 9/03/2015)-Under the Preventing Sex Trafficking and Strengthening Families Act (P.L. 113-183/H.R. 4980)

Reasonable Effects (RE)	Efforts made by State social services agencies to provide the assistance and services needed to preserve and reunify families.
Redacted	To put (a literary work, etc.) into appropriate form for publication; edit
Referral to community agency	When the determination that a child abuse investigation is not warranted but other needs are identified, the referral may be sent to a community agency for follow-up.
Referrals	Emergency response Referrals contain information in regard to allegations of child abuse, neglect, or exploitation as defined by Penal Code Section 11165 et seq., Welfare and Institutions Code, and the Division 31 regulations. Emergency response referrals do not include inappropriate inquiries such as those regarding aid payments, etc.
Regional Director (RD)	That employee within DFCS that monitors the initiation and completion of remedial actions regarding individual child safety and case practice. This person is also responsible for personnel action and supervision of Area Social Workers and subordinates for a certain assigned region of the state.
Relational database management system (RDBMS)	An electronic database comprising multiple files of related information, usually stored in tables of rows (records) and columns (fields) and allowing a link to be established between separate files that have a matching field, as a column of invoice numbers, so that the two files can be queried simultaneously by the user.
Relative	Includes blood relatives, adoptive and fictive kin
Relative Resource	A resource existing strictly for the placement of children related to the resource family
Release of Information (ROI)	Department or division is found in virtually every hospital. ROI departments perform such tasks as obtaining patient consent, certifying medical records, and deciding what information can be released.
Remote User	State employees and contractors working outside the state firewall that need access to state resources other than SACWIS.
Report Date (Intake)	The date the Reporter reported the Intake to DFCS or MCI (which may differ from the Entry Date.) NOTE: this is the date-time at which the regulatory clock starts clicking.
Report On	Indicate to the system that a child is not available to take the NYTD survey.
Reporting (RPTG)	A fundamental part of the larger movement towards improved business intelligence and knowledge management. Often implementation involves extract, transform, and load (ETL) procedures in coordination with a data warehouse and then using one or more reporting tools.
Reporting Party	A person who reports to child welfare services any incident “reasonably suspected” of being child abuse or neglect.

Repository	The core of a CASE tool, typically a DBMS where all development documents are stored
Representational State Transfer (REST)	Is an architectural style, and an approach to communications that is often used in the development of Web services?
Request for information (RFI)	Used when you think you know what you want but need more information from the vendors. It will typically be followed by an RFQ or RFP.
Request for Proposal (RFP)	A solicitation, often made through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.
Request for Quote (RFQ)	Commonly used when you know what you want but need information on how vendors would meet your requirements and/or how much it will cost.
Requirements	A singular documented physical and functional need that a particular design, product or process must be able to perform.
Residential Child Care Facility	A Residential Child Care Facility is a licensed residential child caring facility which is staffed 24-hours a day and where children are in care apart from their parents, relatives, or guardians. It is subject to licensure certification. (MISS. CODE ANN. § 43-15-103(p)) DFCS POLICY SECTION D PG 43
Residential Service Application (RSA)	MDHS Fom-SS-465 -An application to request services designed for children who need a more structured environment than generally offered in the child's home or in family foster care. They are delivered in a diverse array of settings, with the purpose of providing physical safety and security; maximizing children's growth, development, and potential; supporting and promoting permanency and families' involvement in meeting children's individual needs; and helping children move toward leading productive, satisfying, and independent lives.
Resource	A Provider that provides Placement services.
Resource (investigation)	Investigation of a Resource when a custody child is an alleged victim
Resource Facility	A Resource that is a private group home, emergency shelter or child placing agency.
Resource Home	A single-family home licensed to provide care for a child in the custody of DFCS when that child cannot return safely to his/her own home for a period of time, temporarily or permanently. A Resource Home may be a foster, adoptive, or kinship care home. (Copied from DFCS Policy Section F)
Resource Inquiry	Contact made by a person to DFCS asking for information on Foster Care or requesting to be considered to become a Foster Home. Inquiries may be from various sources, i.e. phone, letter, online, etc.
Resource Person	A person associated to a resource, such as a family member of a resource home or the employee of a Private Agency.

Resource Type	Resource home, licensed facility, Etc.
Resource Worker (RW)	The designated worker to license resource homes.
REST	Representational State Transfer. REST is an architecture style for designing networked applications. In virtually all cases, the HTTP protocol is used.
RESTful	A common software architectural style for development of web services.
Retirement, Survivors, Disability Insurance (RSDI)	Retirement, survivors, and disability benefits paid to workers, their dependents, and survivors.
Risk	The likelihood that a family will abuse or neglect a child in the future.
Robust	Strong and effective in all or most situations and conditions:
Rout	Enables messages to pass from one computer to another and eventually reach the target machine
Router	Enables messages to pass from one computer to another and eventually reach the target machine
SACWIS Assessment Review Guide (SARGE)	Document provides guidelines to federal and state personnel about conducting Statewide Automated Child Welfare Information System (SACWIS) assessment reviews.
Safe Baby	Safe Haven Law - Child no more than 72 hours old dropped off at a designated Safe Haven facility (ex., hospital, fire station. Parent is not charged with abandonment.
Safety	The determination as to whether there are present dangers and/or imminent threats of serious harm/maltreatment to a child or children.
Safety Review Unit (SRU)	That unit which oversees that part of the CQI measure which addresses the safety of children in foster care who reside in resource homes or group care facilities. The results of these reviews are used to guide further improvements to assure the safety, permanency, and well-being of children while in DFCS custody.
Scope of Services	Scope of Services – Direct services interventions provided by DFCS are based on an ongoing assessment of outcomes articulated in DFCS’s Child and Family Services Plan.
Screen	The process of assessing an intake report to determine if it meets criteria for agency involvement/services.
Screen In	An intake report that was determined as meeting the criteria for agency involvement/services during the screening process.
Screen Out	An intake report that was determined as not meeting the criteria for agency involvement/services during the screening process.
Screening	The process used by the Child Welfare Agency to determine whether information received meets criteria for some type of intervention.

Scrum Master	Is responsible for managing the process. This Scrum Master solves problems, so that the Product Owner can drive development, and maximize return on investment. The Scrum Master ensures that each sprint is self-contained, and that it does not take on additional objectives.
Send	Transmit
Sensitive	Data/Information that must be protected from unauthorized access for confidentiality and/or security reasons.
Serious Incident Report (SIR)	Is used to report any accident/incident that occurs involving a child in DFCS custody. This includes reports of maltreatment, corporal punishment, runaway, or a child fatality.
Server image	A copy of a server state, including the configuration, dependencies, data, software, etc.
Service	Providing assistance as needed to those in need of help. DFCS Policy –Section A page 12.
Service Case	Service Case – Based on Foster Care Policy – Case Record is defined as the following: DFCS workers shall compile, maintain and keep current complete child welfare case records.
Service Manager(s)	An empowered individual who will interface with the client’s stakeholders, synthesize feedback, and make decisions on the product’s priorities and scope.
Service Oriented Architecture (SOA)	An architectural pattern in computer software design in which application components provide services to other components via a communications protocol, typically over a network. The principles of service-orientation are independent of any vendor, product or technology.
Sex Offender Registry (SOR)	Site that enables every citizen to search the latest information from all 50 states, the District of Columbia, Puerto Rico, Guam, and numerous Indian tribes for the identity and location of known sex offenders.
Shelter Care Hearing	A Shelter Hearing is required for MDHS to have an Order for custody of the child even if a Safe Baby.
Shelter Hearing	This is a hearing held within 48 hours of child taken into DHS custody for abuse/neglect to determine whether child will remain in DHS custody or returned to home.
Simple Object Access Protocol (SOAP)	A minimal set of conventions for invoking code using XML over HTTP.
SO	State Office
SOAP	Originally an acronym for Simple Object Access Protocol, a protocol specification for exchanging structured information in the implementation of web services in computer networks.
Social Security Administration (SSA)	An independent agency of the United States federal government that administers Social Security, a social insurance program consisting of retirement, disability, and survivors' benefits.

Special Handling	Any intake, investigation, or case on a resource home, licensed facility, or DFCS employee. These intakes, investigations, and/or cases may have required additional procedures beyond the protocol for a standard intake, investigation, or case. There are different types of special handling investigations, that include resource reports and restricted access reports. Also includes Special Investigations (fatality or serious or critical injury was diagnosed by a physician).
Special Investigation Unit (SIU)	The unit that handles any report of abuse/neglect report received by Intake that names a DFCS employee as a possible
Special Needs Category	For Adoption Assistance, the child has to have a special need as defined by the agency.
Special Rates	See Foster Board Rates.
Sprint	A regular, repeatable time-boxed work cycle during which work is completed and made ready for review.
Stakeholder	A Stakeholder is any person, group or organization that may be affected, or have an interest in the SACWIS project or in the project's outcome either directly or indirectly. Examples include: • Project Sponsors• Project Team• Executive Management• End user of SACWIS• Court• Olivia Y• COA• Children and Families served by DFCS Stakeholders can be grouped into two categories: • Internal, and• External
Standard Filing Unit	The individuals for whom income and resources must be considered in determining initial IV-E eligibility.
State (The State)	Refers to the State Agency MDHS. (As opposed to ITS.)
State Automated Accounting System (SAAS)	methods for processing accounting information within and between state agencies
State Verification Exchange System (SVES)	A system, which is administered by the SSA, provides information on Title II--SSA Retirement, Survivors, Disability and Health Insurance benefits; Title XVI--Supplemental Security Income benefits; and prisoner data from Federal, state, and local correctional facilities.
Statewide Automated Child Welfare Information Systems (SACWIS)	A comprehensive automated case management and data collection tool supporting child welfare case management practice and meeting the requirements of 45 CFR 1355.50 – 57, including data reporting to AFCARS, NCANDS, and NYTD.
Statewide Implementation Team (SIT)	These are teams which are organized for the purpose of addressing findings from CQI reviews or responses to needs identified by other administrative or partnership teams at the state, regional or county levels.
Statistical Analysis System (SAS)	A software suite developed by SAS Institute for advanced analytics, multivariate analyses, business intelligence, data management, and predictive analytics. A social media analytics product was added in 2010.
Steering Committee (SC)	A committee that decides on the priorities or order of business of an organization and manages the general course of its operations.



Strangler Pattern	An application development approach to the replacement of legacy systems in which a new application is created around the old application thereby reducing the cost and risk over an approach of a complete rewrite of the system. Slowly, over time, the new application will do more and more of the work and eventually strangle the old legacy application.
Structured Query Language (SQL)	A special-purpose programming language designed for managing data held in a relational database management system (RDBMS), or for stream processing in a relational data stream management system (RDSMS).
Subject Matter Expert (SME)	a person who is an authority in a particular area or topic.
Subordinate Resource	A Resource that is licensed and managed by an Umbrella Agency.
Sufficiency Level	Used to identify the response required for an ANE report. Sufficiency Level can be Level 1, 2, or 3.
Sufficiency Level 1	An ANE report that does not meet the statutory criteria in MISS. CODE ANN. §§ 43-21- 353; 97-5-39 and is screened out for DFCS.
Sufficiency Level 2	An ANE report which meets the statutory criteria in MISS. CODE ANN. §§ 43 21 353; 97 5 39 but does not meet at least one of the Sufficiency Level 3 criterions, is screened in and assigned for investigation. The assigned worker has 72 hours from the initial intake “report date and time” to initiate the investigation.
Sufficiency Level 3	An ANE report which meets the statutory criteria in MISS. CODE ANN. §§ 43 21 353; 97 5 39 and at least one of the criterions listed below is screened in and assigned for investigation: - Any child in the current legal custody of DFCS- Prior ANE report within past 12 months or multiple ANE reports regarding alleged victim- Child is in imminent risk of harm- Any sexual abuse- Any life threatening neglect- Any allegation of any child in the home ages 5 and under- Any allegation of any age child with special needs- Any allegation that could be felony child abuse under state or federal lawThe assigned worker has 24 hours from the initial intake “report date and time” to initiate the investigation.
Supervisor Administrative Review (SAR)	A mandatory review completed by the COR Supervisor of all cases within 90 days after opening such cases, regardless of the service type to meet the requirements of MISS. CODE ANN. § 43-15-13(3).
Supplemental Security Income (SSI)	A United States government program that provides stipends to low-income people who are either aged (65 or older), blind, or disabled. Although administered by the Social Security Administration, SSI is funded from the U.S. Treasury general funds, not the Social Security trust fund.

Support Service Oriented Architecture (SOA)	Is a standardized IT architecture designed to support the connection of various applications and the sharing of data.
Synchronization	To occur or recur or cause to occur or recur at the same time or in unison.
System Date (Intake)	The date-time that the Intake Report was submitted.
System Development Life Cycle (SDLC)	A term used in systems engineering, information systems and software engineering to describe a process for planning, creating, testing, and deploying an information system.
System Entity	Distinct and self-contained attributes within a large program or operating solution.
TAR	Technical Assistance Response
Technical Assistance (TA)	Form of aid given to less-developed countries by international organizations such as the United Nations (UN) and its agencies, individual governments, foundations, and philanthropic institutions.
Temporary Assistance for Needy Families (TANF)	TANF, commonly known as welfare, is the monthly cash assistance program for poor families with children under age 18. TANF benefits are made for children and their needy caretaker relatives who do not have enough income or resources to meet their everyday needs by state program standards.
Temporary Intake	An Intake report/request made on the Web Portal by a member of the public. It will remain in temporary status until it is reviewed, and the intake is completed by MCI.
Terabyte (TB)	A multiple of the unit byte for digital information. The prefix tera represents the fourth power of 1000 and means 10 <sup>12</sup> in the International System of Units (SI), and therefore one terabyte is one trillion (short scale) bytes.
Termination of Parental Rights (TPR)	Voluntary or involuntary legal severance of the rights of a parent to the care, custody, and control of a child and to any benefits that, by law, would flow to the parent from the child, such as inheritance.
The Mississippi Management and Reporting System (MMRS)	An office of the Mississippi Department of Finance and Administration (DFA). MMRS is responsible for the development, enhancement, maintenance, and support of several statewide applications that combine to form this central repository of management information.
The Rehabilitation Act of 1973	Is the federal legislation that authorizes the formula grant programs of vocational rehabilitation, supported employment, independent living, and client assistance? It also authorizes a variety of training and service discretionary grants administered by the Rehabilitation Services Administration. P.L. 93-112, DFCS POLICY SECTION D-FOSTER CARE, PAGE 15 (REVISED 9/03/15)

Therapeutic Resource Home	A home licensed and certified to care for children with severe behavioral, emotional and psychological impairments (i.e.: attention deficit disorder, bipolar disorder, dysthymia (depression), intermittent explosive disorder, sexual deviant behavior, mental retardation/behavior disorder, mental illness/on medication, other mental illnesses or physical disabilities.)
Third Normal Form (3NF)	A series of steps followed to obtain a database design that allows for efficient access and storage of data in a relational database. These steps reduce data redundancy and the chances of data becoming inconsistent.
	Third Normal Form eliminates functional dependencies on non-key fields by putting them in a separate table. At this stage, all non-key fields are dependent on the key, the whole key and nothing but the key.
Threshold	Maximum/limited value.
Tickler	System reminder of upcoming due date
Tiered Archiving	One of a series of rows or ranks rising one behind or above another
TPR Petition	Request/petition filed by the AG's office with the court to request termination of parental rights.
Track	Show progression of progress.
Transaction Control Protocol/ Internet Protocol (TCP/IP)	Term used for Internet protocol suite is the computer networking model and set of communications protocols used on the Internet and similar computer networks.
Transition Living Plan (TLP)	A designed Program outlining the transition of a person between two settings, programs, or life situations (e.g., from school to adult services, or from an adult service/support system to independent work and living situations). The plan identifies the services needed for the person, the activities that must occur, and the timelines and responsibilities for completion of these activities
Transmission Control Protocol/Internet Protocol (TCP/IP)	A communications protocol for computer networks, the main protocol for the Internet.
Tumblr	A Yahoo owned microblogging platform and social networking website that allows users to post multimedia and other content to a short-form blog. (Headquarters: New York City)
Twitter	An online social networking service that enables users to send and read short 140-character messages called "tweets". (Headquarters:
Umbrella Agency	A Private Agency providing Placement Services through various settings (subordinate resources) that they manage.
Unaccompanied Refugee Minors (URM)	Through its network of caretakers, the Unaccompanied Refugee Minors Program helps unaccompanied minor refugees develop appropriate skills to enter adulthood and to achieve social self-sufficiency.

Unit Test	An automated piece of code that invokes a unit of work in the system and then checks a single assumption about the behavior of that unit of work.
User Acceptance (UA)	This word should be "user acceptance testing" (UAT). Also called beta testing, application testing, and end user testing - is a phase of software development in which the software is tested in the "real world" by the intended audience.
User Acceptance Training/Testing (UAT)	A test conducted to determine if the requirements of a specification or contract are met. Acceptance testing is also known as user acceptance testing (UAT), end-user testing, operational acceptance testing (OAT) or field (acceptance) testing.
User Interface (UI)	the interface features through which users interact with the hardware and software of computers and other electronic devices.
User Story	A tool used in Agile software development to capture a description of a software feature from an end-user perspective. The user story describes the type of user, what they want and why. A user story helps to create a simplified description of a requirement and contains acceptance criteria.
User Story Approval	The process by which the State Product Owner approves the work completed for each User Story by verifying that the Contractor has met the Definition of Done.
UX/UI Design	UX Design refers to the term User Experience Design, while UI Design stands for User Interface Design. Both elements are crucial to a product and work closely together. Where UX Design is a more analytical and technical field, UI Design is closer to what we refer to as graphic design, though the responsibilities are somewhat more complex.
Vacancy	The difference between a Resources Licensed Capacity (or Effective Capacity, if any) and the number of current Placements, by category.
Vendor	A Provider that provides non-Placement services.
Victim	A child who has been the target of abuse, neglect or exploitation.
Video File	A type of file format for storing digital video data on a computer system.